

COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, March 4, 2003
At 4:00 p.m. – City Council Chambers

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PRESENT: **Mayor D. Canfield**
 Ron Lunny - **Councillor**
 Don McDougald - **Councillor**
 Rory McMillan - **Councillor**
 Ingrid Parkes - **Councillor**
 Ted Szajewski - **Councillor**
 Colin Wasacase - **Councillor**
 J. McMillin - **City Clerk**

FINANCE & ADMINISTRATION

1. Chamber of Commerce – 2003 Membership

RECOMMENDATION:

THAT Council of the City of Kenora recognize its participation and benefits of Chamber of Commerce Membership through LOWBIC and there be no direct payment of the 2003 Chamber of Commerce Membership through the City of Kenora.

Recommendation approved.

Joanne

2. Legal Agreement–N.O.H.F.- Rec. Centre Exp.Funding

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the execution of an agreement between Northern Ontario Heritage Fund and the Corporation of the City of Kenora with respect to the Recreation centre Expansion and Renovation (Wellness Centre).

Recommendation approved (resolution & by-law).

**Joanne
Paulette**

3. Interim Funding – Brigade Program

RECOMMENDATION:

THAT Council of the City of Kenora support interim funding to LOWBIC for the Brigade street programs for a period January to April 2003; and further

THAT an allocation of \$5,000.00 be approved from the 'Green Team' operating budget in the interim prior to 2003 budget approval.

Recommendation approved.

Joanne

4. F.C.M. and O.G.R.A. 2003 Membership Renewals

RECOMMENDATION:

THAT authorization be hereby given for payment of the following Memberships for 2003:-

- Federation of Canadian Municipalities - \$1,763
- Ontario Good Roads Association - \$741.27

<p>Recommendation approved.</p> <p>5. Sci-Tech Ontario – “Young Scientist Month” Proclamation RECOMMENDATION: THAT the Mayor be and is hereby authorized to proclaim the month of March, 2003 as “Young Scientist Month” in and for the City of Kenora.</p>	<p>Joanne</p>
<p>Recommendation approved.</p> <p>6. Attendance at 2003 A.M.O. Conference – August 17 – 20 RECOMMENDATION: THAT authorization be hereby given for a total combination of up to five (5) Members of Council and Staff to attend the Annual Conference of the Association of Municipalities of Ontario taking place August 17 to 20 in Toronto; and further</p> <p>THAT all eligible expenses in accordance with the Travel & Per Diem Policy be hereby authorized.</p>	<p>Joanne</p>
<p>Recommendation approved.</p> <p>7. Amendment to Sewer & Water Rates By-law RECOMMENDATION: THAT Council give three readings to a by-law to amend Schedule “D” to By-law Number 33-2002 being a by-law to establish water and sewer rates.</p>	<p>Joanne Paulette</p>
<p>Recommendation approved.</p> <p>8. NOMA Request on Resolution – “Room to Grow” Initiative RECOMMENDATION: THAT the Council of the City of Kenora hereby supports the Thunder Bay District Municipal League’s position to partner with the Northwestern Ontario Municipal Association to take whatever steps are necessary to have the implementation of the "Room to Grow" initiative halted immediately; and further</p> <p>THAT a copy of this resolution be forward to Premier Ernie Eves, the Ministers of Northern Development and Mines and of Natural Resources, and our local Members of Parliament for their information and immediate action.</p>	<p>Joanne</p>
<p>Recommendation approved.</p> <p><u>OTHER BUSINESS:</u></p> <p><u>Financial Support – Beaver Brae High School Girls Hockey Team</u> The Beaver Brae High School Girls Hockey Team is seeking financial support in order for the Team to attend the Ontario Federation of Secondary School Association (OFFSA) finals on March 25 – 27 in Mississauga, and looking for assistance in offsetting the \$15,000 cost associated with this opportunity.</p>	<p>Joanne</p>

It was discussed that there are many requests of this nature and they are very broad based. It was noted that rather than a financial donation that there could be in-kind donations, i.e. use of Keewatin Arena (upstairs) for hosting a pancake breakfast, etc.

It was agreed that a policy should be established as a good public relations tool, regardless of the cost associated with these types of requests, and that it be for events say at the provincial and national level as discussed last year under the suggested Elite Athlete Program.

A letter is to be sent to the Parent Volunteer advising the City unfortunately cannot make a financial contribution, and to offer City pins and best wishes to the hockey team in Mississauga.

Joanne

COMMUNITY SERVICES COMMITTEE

1. Kenora Thistle Rink HOLD

2. North American First Nations Tournament-Financial Asst.

It was noted that in 2002 Recreation Centre fees in the amount of \$3,000 were waived. It was also noted the City waived the requirement for signage fees for the advertising of the tournament.

The Committee agreed to make the same contributions through in-kind donations as done in the past.

Joanne

3. Urban Forestry Plan - Viburnum Tree Experts

RECOMMENDATION:

THAT Council of the City of Kenora retain the services of Viburnum Tree Experts, to provide an Urban Forestry Plan, at a cost not to exceed \$20,000 (\$15,0000 – 2003 Capital & \$5,000.00 – Park Reserve); and further,

THAT Council be authorized to enter into an agreement with Viburnum Tree Experts to provide professional advice and assistance in developing an Urban Forest Management Plan for the City of Kenora.

Recommendation approved.

Joanne

4. Summer Students/Labourers

RECOMMENDATION:

THAT Council of the City of Kenora approve the hiring of three (3) labourer positions for the Parks Department (for a total of 105 weeks) beginning April 14th, 2003; and further

THAT Council approve the hiring of three (3) summer students for the Lake of the Woods Cemetery for the period of April 28, 2003 until August 29, 2003 (18 weeks each); and further

THAT Council approves the hiring of three summer students to be hired in the Parks and Open Spaces for the period of May 26, 2003 until August 29, 2003 (14 weeks each).

Recommendation approved.

Joanne

5. SuperBuild Project Manager

RECOMMENDATION:

THAT Council of the City of Kenora accept the recommendation from the Community Services Committee for the hiring of a contract position (project manager) for the SuperBuild project at the Kenora Recreation Centre; and further

THAT this position be offered to Frank Bergman for the period January 1, 2003 to December 31, 2004.

Recommendation approved (resolution & by-law).

**Joanne
Paulette**

EMERGENCY SERVICES

1. Amendment to By-law No. 126-2002 – Fire Control

RECOMMENDATION:

That Council of the City of Kenora amend Section 2- General Provisions, of By-Law Number 126-2002 as follows:

- 2.4 No person shall set a fire for outside burning of any kind whatsoever in the City of Kenora during the controlled or uncontrolled burning season in a domestic incinerator unless the parcel of property wherein the domestic incinerator is installed thereupon is one hectare or greater in seize and further, the incinerator and the location of the device must comply with the provisions as set out in Schedule "A" of the Fire Control By-Law Number 126-2002, Burning Rules 15 through to 19.

It was discussed and agreed that the "one hectare" noted in the recommendation be changed to ".8 hectare."

Recommendation approved as amended (resolution & by-law).

**Joanne
Paulette**

2. Amendment to "Amalgamated Running Assignment"

RECOMMENDATION:

That the Council of the City of Kenora approve the amendment to the "Amalgamated Running Assignment" as follows:

- District 3 amended boundary: The area in the former Town of Jaffray Melick that is located to the north and east of the former Town of Kenora, with an approximate southern boundary that includes part of Railway Street, the Homestake Road (west of the Transmitter Road), the Airport Road and all roads off of it, up to and including the Kenora Airport.
- District 4 amended boundary: The area in the former Town of Jaffray Melick that is located to the south and east of the former Town of Kenora, with an approximate northern boundary that includes the Transmitter Road (east of Sunset Bay), Gould Road (between Sweeny Road and Transmitter Road), the Homestake Road (east of Transmitter Road), and includes the Jones Road and all roads off of it up to and including the Kenora Airport.

Recommendation approved (resolution & by-law).

Joanne Paulette

3. Fire Protection Agreement–Babigo’ining Ojibway Nation(Dalles)

RECOMMENDATION:

THAT the Council of the City of Kenora repeal the former Corporation of the Town Jaffray Melick By-Law No. L2/93; and further

THAT the Council of the City of Kenora give three readings to a by-Law authorizing a new Fire Protection Agreement between the City of Kenora and the Ochiichagwe’ Babigo’ining Ojibway Nation.

Joanne Paulette

Recommendation approved (resolution & by-law).

OPERATIONS COMMITTEE

1. Re-naming of certain Streets to “Lakeside Lane” HOLD

TABLED RECOMMENDATION:

THAT in accordance with the Municipal Act, Council hereby approves re-naming those areas commonly known as Poplar Lane, Chapel Street and Lakeside Beach to “Lakeside Lane” in and for the City of Kenora; and further

THAT three readings be given to a by-law once the requirements of the Municipal Act have been met with respect to advertising this change and the holding of a public meeting for this purpose.

2. Traffic Regulation – Valley Drive and Gunne Crescent

HOLD for further information.

RECOMMENDATION:

THAT Traffic Bylaw 127-2001 be amended as follows:

Schedule “O” – Stop Signs at Intersections

DELETE:

Intersection **Facing Traffic**
Valley Drive and Heenan Place/ west bound on Valley Drive
Seegmillar Avenue

Valley Drive and Heenan Place/ east bound on Valley Drive
Seegmillar Avenue

ADD:

Intersection **Facing Traffic**
Valley Drive and Gunne Crescent west bound on Valley Drive

Valley Drive and Gunne Crescent east bound on Valley Drive

Valley Drive and Gunne Crescent south bound on Gunne Crescent;
and further

THAT the Bylaw come into effect upon its third and final passing and upon the installation of the necessary regulatory signs.

3. Request for Summer Students – 2003

RECOMMENDATION:

THAT a combined total complement of 10 summer students, plus provision for 1 Co-op Work Placement or Apprenticeship student for the year 2003, be allocated to the Operations Department having an upset work duration and placement as advised herein; and further

THAT the Operations Manager be authorized to fill the respective positions and to establish the employment terms of reference in consultation with Human Resources according to municipal hiring practices and regulations.

Recommendation approved.

Joanne

4. Traffic Regulation-Laneway between 5th & 6th Street South

RECOMMENDATION:

THAT the Traffic Regulation Bylaw No. 127-2001 be amended as follows:

SCHEDULE "U" – DO NOT ENTER

ADD:

FROM HIGHWAY	DO NOT ENTER	DIRECTION
Sixth Street South	lane between 5 th Street S and 6 th Street South (west of 7 th Avenue South)	North bound

Recommendation approved (resolution & by-law).

**Joanne
Paulette**

5. Traffic Regulation – Worona Road

RECOMMENDATION:

THAT the Traffic Regulation Bylaw No. 127-2001 be amended as follows:

SCHEDULE "O" – STOP SIGNS AT INTERSECTIONS

ADD:

INTERSECTION	FACING TRAFFIC
Haney Road and Redditt Road	East bound on Haney Road
Worona Road and Redditt Road	Westbound on Worona Road

Recommendation approved (resolution & by-law).

**Joanne
Paulette**

6. Rabbit Lake Road odour Control Ventilation-ESDM

RECOMMENDATION:

THAT the proposal received from Boma Environmental and Safety Inc., Winnipeg, Manitoba to prepare an emission summary and dispersion modeling report for the manhole ventilation system on Rabbit Lake Road, as specified, at an upset cost of \$5,243.00 taxes included, be approved.

Recommendation approved.

Joanne

7. Proclamation - Pitch-in Week – April 21-27, 2003

RECOMMENDATION:

THAT the Mayor be and hereby authorized to proclaim the week of April 21 - 27, 2003 as "Pitch-In Canada Week" in and for the City of Kenora; and THAT all citizens of the City of Kenora be invited to participate and get

involved in Pitch-In Week, with this year's theme PITCH-IN...its ECO-logical; and

THAT the tipping fees for non-hazardous solid waste and recyclable materials collected in special "Pitch-In Week" bags be waived during the period April 21-27, 2003; and further

THAT waste collection and disposal services be offered to the Diving Clubs who are volunteering in a City of Kenora shoreline or underwater cleanup of waste and recyclables during the period April 21 - 27, 2003.

Recommendation approved.

Joanne

8. Monitoring Requirements 2003 & 2004 - Landfill Sites

RECOMMENDATION:

THAT the proposal dated February 14, 2003, received from DST Consulting Engineers of Kenora Ontario to complete the monitoring requirements, as tendered, and in compliance with the Certificate of Approval for the Kenora Area Landfill Site and the City of Kenora's Tri-Lake Landfill Site Closure Plan be approved as follows:

	<u>Kenora Area Landfill Tri-Municipal Landfill</u>	
2003	\$25,104.03 plus GST	\$6,362.15 plus GST
2004	\$21,396.47 plus GST	\$6,362.15 plus GST

Joanne

Recommendation approved.

Councillor McDougald made a Declaration of Interest and left the meeting while the following item was discussed:-

9. Agreements for W.T.P. Upgrades (Chemical Feed/Baffles)

RECOMMENDATIONS:

- 1) THAT the Council of the City of Kenora give three readings to a by-law to authorize the entering into of a contract agreement with NOVA Electric to carry out the Clearwell Upgrade at the Water Treatment Plant to include the baffle curtains and repairs to the clearwell cells at a cost of \$80,902.00, plus taxes.
- 2) THAT the Council of the City of Kenora give three readings to a by-law to authorize the entering into of a contract agreement with Lake of the Woods Electric to carry out the Chemical Feed System Upgrade at the Water Treatment Plant to include the caustic soda feed equipment, the ammonium sulphate feed equipment and the chlorination equipment at a cost of \$207,752.00, plus taxes.

Recommendations approved (resolution & by-laws).

**Joanne
Paulette**

PROPERTY & PLANNING COMMITTEE

1. **Service Delivery Options – Ontario Works** **HOLD**
2. **Sioux Narrows-Nestor Falls–Renewal Service Delivery Agmt**

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the execution of a Service Agreement between the Township of Sioux Narrows-Nestor Falls and the City of Kenora.

Recommendation approved.

Paulette

3. Request to Purchase Property on Coney Island – Sleeman

RECOMMENDATION:

THAT the Council of the City of Kenora hereby declares the property described as Part 2, Plan 23R-4087 on Coney Island as surplus to the needs of the municipality; and further

THAT Council give three readings to a by-law to authorize the sale of land to Judy Sleeman, in the amount of \$500, plus all associated costs.

Recommendation approved (resolution & by-law).

Joanne

4. Request to Purchase Property - 329 Lake Street

RECOMMENDATION:

THAT Council hereby declares property located at 329 Lake Street and described as: Plan 18, Block 69, Lots 1 & 2 in the former Town of Keewatin, now City of Kenora, as surplus to the needs of the municipality; and further

THAT three readings be given to a by-law to authorize the sale of land to Dan and Cecile Marcino in the amount of \$26,000.00, plus all associated costs.

Recommendation approved (resolution & by-law).

Joanne

5. Tariff of Fees – Sale of Municipal Property

RECOMMENDATION:

THAT the Council of the Corporation of the City of Kenora hereby amends Resolution Number 25 dated December 16, 2002 by changing the Administration fee under Item "M" to \$450.00 from \$1,000.00; and further

THAT this fee be incorporated into the Tariff of Fees By-law together with the other Planning and Building Department Fees and Charges.

Recommendation approved.

Joanne

6. LOWBIC Service Agreement – 2003

RECOMMENDATION:

THAT the City of Kenora enters into a service agreement with the Lake of the Woods Business Incentive Corp. for the period of January 1, 2003 – December 31, 2003 to a maximum upset limit of \$245,000.

Recommendation approved (resolution & by-law).

**Joanne
Paulette**

UTILITIES & COMMUNICATIONS COMMITTEE

1. Free Calling Areas around Kenora

RECOMMENDATIONS:

1) THAT the Council of the City of Kenora pass a Resolution to pursue the equalization of free calling areas between Kenora and surrounding communities, Bands and Unorganized Territories.

2) THAT Council solicits support and appropriate Resolutions from the other surrounding communities identified in ATT 1.

Recommendation approved.

Joanne

OTHER BUSINESS

KMTS Telephone Commission – New Rates

RECOMMENDATION:

THAT as recommended by the Kenora Municipal Telephone Commission, the following KMTS Residential and Business Telephone Rates be increased effective April 1, 2003:-

	<u>KENORA</u>	<u>KEEWATIN</u>
Residential:	\$ 18.20	18.20
Business:	25.00	25.00

Recommendation approved.

Joanne

Motion required adjourning to Closed Meeting:

Moved by R. McMillan, Seconded by T. Szajewski, and Carried:-

THAT this meeting be now declared closed at 5:00 p.m.; and further

THAT Council adjourn to a Closed Meeting to discuss the following:

- i) pending acquisition of land;
- ii) security of municipal property.

There was no action required as a result of the Closed Session and the meeting adjourned at 5:30 p.m.

